



## **NEW HAMPSHIRE ASSOCIATION OF FIRE CHIEFS, INC.**

*Working Together to Make a Difference*

me

Litchfield, NH 03052

[www.nhafc.org](http://www.nhafc.org)

Email: [nhfirechiefs@gmail.com](mailto:nhfirechiefs@gmail.com)

## Minutes of a Meeting of the NH Association of Fire Chiefs

Thursday, January 9, 2020 – NH Fire Academy, Concord, NH

Prior to the meeting, Fire Marshal Paul Parisi presented information on efforts to meet the new requirements for firefighting foam and the use of foam containing PFAS chemicals. He stressed that departments need not limit the use of Class B (PFAS) foam in emergencies. You should use it but notify NH DES within 48 hours. He described the DES take-back program for foam.

Asst. Director of Homeland Security Kevin LaChapelle introduced his duty officer crew to the chiefs so that they may become familiar with each of them.

Called to order at 0936 hours by Chief Buxton.

After a salute to the flag, a moment of silence was requested for departed members.

Director Pendergast welcomed all to the Academy.

Advocate Members present – Bob Duval (NFPA) and Micheal Young (NFSA).

Members were asked to introduce themselves and share where they were from.

**Special Guests:** n/a

**Minutes** of the November meeting: A MOTION (Beattie/S. Buxton) to accept them carried unanimously.

**Financial Reports:** October – December have been submitted and will be posted to the website. Approval deferred to the next meeting.

**Communications:** n/a

**Applications for membership:** Chief James Watkins of Berlin; Chief Chris Milligan of Jefferson; Dep. Chief Brian Murray of Salem; Dep. Chief James Paquette of Hudson; Dep. Chief Fran Enos of Goffstown; Dep. Chief Jason Bean of Laconia and Capt. Robert DeLuzio, Jr. of Marlborough.

**Life Membership:** n/a

**President's Report: (Buxton) –**

- Happy New Year!
- He thanked Chief Carrier and all who participated in the Crotched Mountain Event
- Suspension and Revocation legislation (Tabled pending legal opinion)
- Rules for the 1582 Physical continue to work through the process
- We are working jointly with the NHFA, Police Chiefs and Primex on a 2 day Mental Health Summit April 22 and 23 (Murphy's Taproom Bedford)
  - We have been asked to assist financially with one of the speakers on day two. Kent Williams Breach Point Consulting, Organizational and leadership items.
- Investment will be approximately \$2,000. (Not to exceed amount)
- A **MOTION** (Parisi/Pendergast) to appropriate the \$2000 toward the program carried unanimously.
- Airport Rescue FF moving toward a 60 day comment period for updated curriculum
  - We are waiting to hear on the Balance Billing meeting. Hopeful to have this happen this month
  - Fire Service Symposium
    - Changing for 2020
    - New program Public Safety Chief Development Program (Chief of Department)
    - 6 session over 3 months
    - Formally will start marketing in April 2020
  - Looking like a busy Legislative season, 80 plus bills to date for tracking everything from (retirement, codes, worker compensation etc).

**Executive Director's Report (Lemire) –**

- The February meeting will be held at Gunstock Resort in Gilford on the 13<sup>th</sup>. A group rate for skiing will be offered to members.

- The Legislative Breakfast will be Thursday, February 20 at 0730 hours at the State House cafeteria.
- The March meeting will feature a corned beef and cabbage meal again at Alan's of Boscawen on the 12<sup>th</sup>.
- The Annual Meeting and Vendor Showcase will be held again at the Falls Event Center in Manchester on Thursday, April 9.
- CFSI will be April 29-May 1, 2020. NHAFC reps will be attending.
- The May meeting will be at the Mt. Washington again this year BUT NOTE A DATE CHANGE...on WEDNESDAY, May 20 as we're partnering with PRIMEX and they had to adjust their dates of conference.
- June will be hosted by Londonderry at the 603 Brewery on the 11.
- He shared a few issues with the onboarding of the new website but hoped things will smooth out shortly.

**1<sup>st</sup> Vice President Report (Jones)** – No report

**2<sup>nd</sup> Vice President Report (Rhodes)** –

Chief Rhodes expressed his pleasure with our new lobbyists and their efforts in getting us a stronger presence at the Statehouse. He solicited support and information from members as the legislative reps work through this legislative session.

**Sgt. At Arms (Sitar)** – (no report)

### ***Committee Reports***

**Scholarship Committee – (Dep. Toomey)** – No report

### ***Division Reports***

**State Fire Marshal** – Fire Marshal Parisi submitted his report as listed below:

ADMINISTRATION: • Recovery Residences: Recovery residences (Sober Houses) continue to be challenge on the forefront of our agenda. HB 311 was retained by the House. A subcommittee has been established and is meeting to discuss how to move forward in 2020. A statewide solution is needed. We will continue to engage the fire service, the building officials, NH Coalition for Recovery Residences (NHCORR) and the Attorney General's office in proposed solutions. We are working on an Informational Bulletin for Recovery Residences to include a process for accommodations. • Short-term rental housing: Short-term rentals (Air BnB, Home Away, etc.), and the proper application of the fire code is an issue across our state. Heavy tourist areas are particularly hard hit. While we are still navigating our way through this issue, bear in mind that NH RSA 153:10-a states, in part, the following: • Each multi-unit dwelling and rental unit shall be equipped with automatic fire warning devices in accordance with the NFPA 101 Life Safety Code and the NFPA 72 National Fire Alarm and Signaling Code and carbon monoxide detection devices in accordance with the NFPA 720 Standard for the Installation of Carbon Monoxide (CO) Detection and Warning Equipment; provided that a carbon monoxide detection device shall not be required in a multi-unit dwelling or rental unit that does not have an

attached garage and does not contain an appliance or device that uses a combustion method of burning solid, liquid, or gas fuel. If a garage or combustion fuel appliance or device is later added to the dwelling or rental unit, a carbon monoxide detection device shall be required. • IX-a. "Rental unit" means any residential unit in a building or single family dwelling which provides permanent or transient living facilities for one or more persons, which is occupied by tenants on a rental basis. This term shall include but not be limited to: hotels, motels, 2 [Type here] dormitories, apartments, duplex units, rooms rented out of the home of another, and single family dwellings, so long as they are rented. We will continue to research this issue and provide further guidance shortly. If you need assistance with this issue (help with gaining access to occupancies, administrative warrants, etc.) please reach out to our office. • SB 257 – PFAS Class B Firefighting Foam and PFAS in PPE: Governor Sununu signed SB 257 into law and it became effective on September 3, 2019. This statute establishes certain requirements relative to the sale and use of firefighting foam containing perfluoroalkyl substances (PFAS). It also outlines requirements on the sale of personal protective equipment containing PFAS. The FMO and NH DES have issued a joint bulletin regarding this issue. Please refer to it for more details. • 2020 Legislation: Several bills have been filed (or carried over) that will be of interest to the fire service. They are as follows: • SB 113 (relative to municipalities adopting amendments to the state fire and building codes. • HB 311 (relative to recovery residences) • SB 432 (relative to the FMO's ability to issue POA permits) • HB 1514 (relative to the ability for municipalities to issue permits for permissible fireworks shows, and the ability for a FMO inspector to inspect said show) • HB 1709 (relative to the prohibition of fire sprinklers in a group day care) • SB 458 (relative to FD ability to inspect short-term rentals, 1-4 family) • Personnel: New Hires/Promotions: Bureau of Investigations: The FMO is happy to announce the promotion of Adam Fanjoy to the position of District Chief. Chief Fanjoy has been a member of the FMO for over 4 years, and was most recently covering parts of Merrimack, Sullivan, and Grafton Counties. He is currently assigned to FMO District 1 (southern half of the state) and will remain one of our two K-9 handlers. Please join us in congratulating Chief Fanjoy! Building Safety and Construction: The FMO is pleased to announce that we have hired Ryan Brautovich full time as a Program Specialist IV / State Building Inspector. He will support the Bureau by conducting inspections as part of the state building permit program. 3 [Type here] Planning and Support Services: The FMO is pleased to announce that we have hired Philip Biron as the full time Fireworks Inspector. He has fire service experience in Florida and here in Sutton, NH. He has hit the ground running by conducting numerous inspection activities over the New Year. Planning and Support Services: The FMO is pleased to announce the hiring of Amy McLoughlin of Derry to fill the Community Risk Reduction position. Amy was most recently a part-time public education specialist with our office. She hold a Master's degree in Marketing. Her position will be part of the public education team and will be focused on using data to target public education activities. This position will also oversee marketing and social media. Planning and Support Services: We are in the process of hiring a part-time hazardous materials coordinator. This position will be used to help oversee the hazmat program, and assist the FMO is hazmat response. An announcement will be forthcoming. Open positions: Building Safety and Construction: We have a current opening for a full-time Building Inspection Program Supervisor/District Chief (Supervisor VI). The position is 37.5 hours per week in Concord. The

position oversees inspections and plan review. Building Safety and Construction: We have a current opening for a part-time Program Assistant II / Building Permit Coordinator. The position is 29.5 hours per week in Concord. Building Safety and Construction: We have a current opening for a part-time Program Specialist III / Fire Protection Specialist. The position is 29.5 hours per week in Concord. Building Safety and Construction: We have a current opening for a part-time Program Specialist III / State Building Inspector. The position is 29.5 hours per week in Concord. Building Safety and Construction: We have a current opening for a part-time Program Specialist IV / Modular Housing Program Coordinator. The position is 29.5 hours per week in Concord. Planning and Support Services: We have a current opening for a part-time Program Assistant III/NFIRS Data Coordinator. The position is 29.5 hours per week in Concord. Bureau of Investigations: We have two investigator positions open. The BOI is currently recruiting for two (2) open Fire Investigator positions in the Northern Hillsborough, Eastern Merrimack, and Grafton County areas. The testing date is January 7, 2019. Building Safety and Construction - New Positions: We are in the process of finalizing job descriptions for two new positions for codes administration . 4 [Type here] These positions will be located in Concord. One is Administrative and will be responsible for Board communications, postings and website updates. The other position will be responsible for gathering information on local code amendments and other work for the Board and will assist with building/fire code inspections and issues as needed.

**BUREAU OF INVESTIGATIONS:**

- New/Active cases: 14 calls for Service in the month of December; our 5 investigators and 2 district chiefs are actively working 26 Criminal Cases.
- Investigators responded to the Element Hotel in Lebanon on Christmas Eve for a reported explosion with several people sustaining injuries, including two Lebanon FD firefighters. All injuries were non-life threatening. The investigation is ongoing but it is believed there was an electrical fire in a first floor mechanical room. At the same time, there was an active propane leak in an adjacent mechanical room which caused the explosion. The building sustained significant damage throughout.
- Arrests: After a joint investigation with the Concord Fire Department, FMO investigators arrested Christopher Vincent on two felony level charges of Arson and one felony level charge of Animal Cruelty for a fire that occurred on Easter morning, April 1, 2018 at 151 River Road in Concord.
- Death Investigations: Investigators responded to Northfield on December 29th to assist the Tilton-Northfield Fire Department with a fire investigation where a deceased male was found inside. It was determined through the autopsy that the male victim did not perish from fire related injuries.
- Accelerant Detection Canine Teams: Our two Accelerant Detection Canine Teams worked with investigators at 2 fire scenes this month.
- Training: During the month of December, investigators provided educational training at the Seacoast Chief's Meeting. Two investigators attended the Civilian Response to Active Shooter Events (CRASE) trainer course.
- Public Outreach: BOI investigators assisted a local department with one youth fire setter assessment this month.

**BUREAU OF BUILDING SAFETY AND CONSTRUCTION:**

- Solar: The Board of Fire Control approved an amendment to NFPA 1 relative to solar installations on one and two-family homes. The amendment also includes a requirement for a structural analysis for all roof-top solar installations. An Informational Bulletin has been published on the website.
- One and Two Family Dwellings: There has been some question recently regarding the application of NFPA 1 on one and two family dwellings. We are, in 5 [Type here] conjunction with the NH Department of Justice,

Attorney General's Office, conducting a legislative review of this issue to clarify our authority. We will keep you updated as this process moves forward. • Short Term Rentals: The issue of short term rentals is also something this office will be looking into, specifically the application of the fire code and how to classify these occupancies. This is at the request of fire chiefs who are dealing with these rentals in their communities. We will have more information on this subject when it becomes available. • Board of Fire Control Hearing: The Board of Fire Control will have a public hearing on January 15, 2020 at 12:30 pm to review rules. The Saf-C 6000 rules are being updated and the intent is to remove the code amendment language and move them to a new rule set. The new rule set was originally proposed as Bfc 300 & 400 but will now be Saf-FMO based on guidance from the Administrative Rules Director. • Training: School inspection training is being held at the Hopkinton Fire Department on January 8, 2020 at 6:30 pm. Lakes Region is hosting an inspector training series at the New Hampton Fire Department on January 23rd, February 20th, March 26th and April 23rd from 6:00 pm to 9:00 pm. The topics will be oil burners, electrical, tents and fireworks. • Temporary/Emergency Shelters: An Informational Bulletin has been issued to provide guidance on the operation of temporary cold weather shelters. BUREAU OF PLANNING AND SUPPORT SERVICES: • Hazardous Materials: We are continuing to meet with the all the NH stakeholders regarding the FMO Hazmat Coordinator Position. We will be compiling this feedback in an effort to evaluate the state's current needs and future direction. • SEOC: The Emergency Support Function Annexes have been signed by the governor and, these updated documents will enable the appropriate personnel and resources to be deployed throughout the state in the event of an SEOC activation. • Fireworks Unit: The Fireworks Unit has a new full time inspector and two part inspectors that will be handling all the different types of fireworks events in the state. • Side-by-side Sprinkler Prop: We have procured the side-by-side residential sprinkler prop for the state from the NH fire prevention society. This educational display will be available to reserve in the Spring of 2020

## **Fire Standards/Training/EMS – (Director Pendergast)**

### **Logistics-**

The ARFF training site and prop had some fall maintenance done and is now “out of service” for the winter season until early April.

### **Programs-**

Recruit school-

The planning for the 2020 Recruit program will begin in January.

The Fire Officer II program has begun with 20 students.

In December we started a Fire Instructor I certification program and will be teleconferencing to the Nashua FD site. A total of 33 students are enrolled.

In late January we will be holding an EMS certification program in the North Country.

This “First Responder” course will be over 50 hours and will run nights and weekends to meet the needs of the more rural and volunteer communities in the North Country.

We are working with NAMI NH and NHSP to schedule the CIT classes for 2020. The first class will be held at the Concord Fire/EMS Academy in March.

Our spring semester of FF I programs begins mid January and early February. We have classes scheduled daytime in Concord (LRCC), evenings and weekends in Concord and eves and weekends in Keene.

Our FF II programs are scheduled daytime in Concord (LRCC) and eves and weekends in Epping.

We have two ice rescue technician programs scheduled so far for January and February. SAVE THE DATE-

We have several seminars planned to include “Leadership on Steroids” on January 15, Responder Mental Health Summit on April 22 and the Stroke Conference on May 8.

### **Communications-**

Myself and senior staff had several interactions and meetings with our stakeholders over the last several weeks:

- AC Plummer and I met with Ty Gagne and Dave Witham from Primex to discuss their support of our mental health and wellness initiatives and education.

- Met with Senator Giuda along with a rep. from American Heart assoc. and Dr. D. Strang to discuss Stroke care in NH. This meeting was followed up by a stakeholder meeting to discuss protocols for stroke care, prehospital assessment of stroke patients and the hospitals role in assessment and treatment. Senator Giuda phoned in to this meeting.

- Attended EMS Board meetings- Medical Control Board, Trauma Coordinating Board and Trauma Medical Review Committee-We met with the NH Hospital association to discuss the representative on the Coordinating Board with the retirement of Grant Turpin as the chair.

- I met with new Fire Chief Graham Pellerin of the Kingston Fire Department and Chief Hoyt of the Newington FD and Chief Yianuzzi of Newport. We are scheduling meetings with Wolfboro Chief Skantze, and Chief Dubriske of Fitzwilliam

- The Division was represented at the North Country Public Safety Foundation dinner Several members of the Division attended the RYE FF I graduation; we were pleased to share a few inspirational words with the students

- We held a trauma planning meeting to discuss the future of the Trauma Plan in NH. We discussed the new position of Trauma Coordinator, Medical Director as well as a new plan for hospital designation categories through the American College of Surgeons.

### **Challenges-**

We have 2 full-time vacancies, but they will be filled by end of December/early January. Interviews and background checks are in progress.

### **Other News-**

Senior Staff is getting ready to present the Five year Strategic Plan to our staff after January 1. We will then publish and share the plan with all of our stakeholders.

Staff continues to focus on excellent customer service and has put several new policies/procedures in place:

We have received the results of the DOS Satisfaction survey. We have a plan in place, along with senior staff to discuss the results. Phase 1 of the plan was the presentation of the results at our staff briefing. We reviewed the results and allowed for questions and discussion.

Captains and Chiefs continue outreach efforts making contact with fire and EMS agencies on a regular basis and documenting their contacts including challenges and successes.

**Emergency Medical Services Bureau: (Chief Romanello):**

**National Volunteer Fire Council (NVFC) – (Chief Corey) –**

- No report

**Homeland Security and Emergency Management – (Asst. Director LaChapelle)**

- Radiological kits collected from all communities
  - Old and outdated
  - Hazmat kits deployed to the teams and the North Country (Whitefield Fire)
- Seabrook Station 2020 Ingestion Pathway exercise starts this month
- House of Worship Emergency Preparedness Training/Education
  - Leaders in New England (previous to the Pelham incident)
- Swiftwater Rescue Working Group – assessing statewide swift/flood rescue resources
  - Grant funds available once assessment is completed.
  - Study starting in March; Derek Kelleher

COMMUNITY OUTREACH

- See Something, Say Something (aka S4) – we still have a lot of materials and would like to see them in all public buildings – let your F.Rep know if you want them.
- New Emergency Operations Plan has been signed by the Governor.

**EMS Trauma Medical Review Board – (Chief Allard)**

I had the opportunity to attend the New Hampshire Emergency and Medical Trauma Service Coordinating Board meeting on Thursday, November 21, 2019. Below are the highlights from the meeting:

1. Division/BEMS Updates

More to come with the State Medical Director position.  Moving forward with the National Registry Mobile Testing that the State will provide. The Division is planning to push this program out with a part time position by the first of the year.  LIN letters went out to approximately 2400 providers for renewal.  Waiting on the Trauma Coordinator position to be released from Human Resources to be able to post and fill the position. Still looking to hire a part time Temsis Coordinator to assist with the new User Management System.



## 2. Legislative Report – Chief Nick Mercuri

Tracking 14 bills only containing titles currently, but could potentially affect Fire and EMS. A few of these bills are; Line of Duty Death typo correction, potential tax exemption credit for Fire and EMS providers, occupational license violation and balance billing for ambulance services. Ambulance billing has been pushed to a work study group for this year.

3. Committee/Board/Work Group Reports  TMRC o Trauma designation approved for CMC and Exeter Hospital.

I/C Renewal & EMS Education: Bureau Chief Romanello. o Moved to the end of workgroup reports. o Liza Burrill from the Division shared a presentation

Recruitment and Retention: Bureau Chief Romanello and Chief Nick Mercuri o Completed the Workforce survey with Rural Health and will be pushed out through the User Management System to all providers. This survey focuses on those who are entering the licensing system, currently in the licensing system and those who are exiting the licensing system. This will help tell the Division why providers are leaving, staying and entering the system.

EMS Rules: Assistant Director Phillips o Clean up of the equipment list. A DRAFT was sent to legal and once the Division receives this back, it will be sent out to the Board.

Stroke Care –Sue Barnard o Free Stroke Workshop Continuum here at the Fire Academy on May 8, 2020, lunch included o Currently working through the ability to accurately document FAST ED scores. This is a challenge and unsure how well this will work out. Targeting February for a time frame.

3. Old Business  MRH Director – tabled until January meeting due to a time constraint.

## 4. New Business

CB Chair Position Open - the following individuals expressed interest and talked for a brief minute; (I will be looking for guidance on who the board would like me to vote for. This may be an in person discussion) o Chad Miller – currently representing NH Municipal Association o Mike Newhall – currently representing NH Ambulance Association o Jeremy LaPlante – currently the Vice Chair of the CB and representing Professional Firefighters of NH o David Tauber – currently representing NH Association of EMT's  Provider Affiliation Requirement for State Licensure – No information yet.  Process for State Approval of EMS Continuing Education – No information yet.

The next meeting is scheduled for January 30, 2020

**Forests and Lands – Chief Sherman – (No report)**

**Building Code Review Board – (Chiefs Powers/Tetreault)**

- No report

### **Manufactured Housing Installation Standards Board: Chief Powers**

- No report

### **Board of Fire Control – Chief Andrus / Chief Clark**

- No report

### **Emergency Services and Communications – Director Doyle**

- 11/7: Director Doyle participated with Capt. Ladieu, Maj. Marasco and Rep. Mark Pearson on the WGIR *Jack heath Show* to chat about the Driver's Visor Card for the Deaf and Hard of Hearing community;
- 11/8: Held a hearing at Department of Safety re: Rules amendment to SAF 7006.06, clarifying the process relative to release of 9-1-1 records (no one showed for the hearing);
- 11/12: Director Doyle attended the New Hampshire Association of Chiefs of Police meeting in Hampton;
- 11/15: The Statewide Interoperability Executive Committee met for their quarterly meeting - briefing by AT&T as well as Working Group updates;
- 11/8: John Stevens coordinated a demonstration with FirstNet at the Fire Academy to discuss the potential of Push-to-talk and LMR (radio) over LTE (cellular) in a public safety environment;
- 11/8: Two Variable Message Boards were sent out to Bow for the Veteran's Day event at the Veteran's Cemetery;
- 11/14: The Statewide Interoperability Executive Committee –Applications subcommittee, met to see a demonstration of how video can be streamed from the field to the SEOC / Command Posts for real-time monitoring;
- 11/26 - The Department of Safety Directors and Commissioners office participated in a facilitated exercise regarding our new policy relative to roles and responsibilities during major incidents involving communications challenges. All Divisions were represented. The Exercise was facilitated by the DHS Office of Emergency Communications and planned by the SWIC;
- 12/11 – Director Doyle and Division liaisons met with members of the Governor's Task Force on School Safety for the end of the year update;
- 12/7 – Director Doyle attended the New Hampshire Chiefs of Police Conference and updated the membership and Division activities and upcoming events;
- 12/13 – The E9-1-1 Commission met for their quarterly meeting held at the Fire Academy...updates on activities and future planning for the Division were discussed with the membership;
- 12/9 – AT&T & FirstNet gave a quarterly update on the buildout in New Hampshire to SIEC membership;
- 12/12 through 12/16 – Message boards were deployed to Boscawen for the “Wreaths Across America” ceremony at the New Hampshire Veteran's Cemetery;
- 12/12 – Representatives from NH Enhanced 9-1-1, NH State Police, NH EAP and NAMI New Hampshire completed the first NH Peer Support Team certified counselor training program. Graduates were recognized at an IPOC ceremony.

The mission of the team is to ensure the long-term emotional health and well-being of staff by providing confidential peer support. The team and its initiative is cutting edge and one of the first statewide programs in the country.

**E-911 Commission – (Chief Thomas) –**

Chief Levesque spoke on the recent 9-1-1 outage in Danbury. Chiefs should report all outages to 9-1-1.

Mapping has been working on entering snowmobile trails onto the 9-1-1 maps.

Ski trails and all buildings at Bretton Woods have been entered on the area 9-1-1 maps

New Employee Handbooks are done. Goal is employee retention. Explain employee role and advancement potential.

Look at next years budget to use some of the revenue to make necessary upgrades and repairs to the infrastructure. Also to set aside money for future expenditures (Capitol Reserve).

At the PSAP there has been 6 active assailant drills. Working on a system to call in additional resources for overnight.

9-1-1 connections Text up Mobile up Landline down

Departments can contact PSAP to see what is available for assets an example is the Radio Trailer.

We are 2-21/2 years into First Net. In 5 years expect to have reached out to 99% of population. DOT has tried. State Police will be trying 35 units throughout the State.

9-1-1 will communicate all outages to the Emergency Services and how long the expect the outage to last. It is the responsibility on the venders to contact 9-1-1 with any outages.

**New England Division of the IAFC – (Chief Rhodes)**

- Conference will be held in Mystic on April 8 and 9, 2020.

**New England Association of Fire Chiefs** – Chief Jones deferred to Chief Carrier, who reported that they are moving forward with the merger. The lawyers are working at the process now. \*\*The votes will take place here at the NHFA on February 20 starting at 1100 hours. Hopefully they will be able to announce the merger at the NE Chiefs Conference June 25-27 in Worcester.

**Recruitment and Retention Committee – (Chief Beattie) – (no report)**

**Old Business –**

**New Business –**

**Good and Welfare –**

A MOTION to adjourn, carried at 1035 hours.

Respectfully submitted,  
Chief Brent T. Lemire, Ret.

Executive Director/Secretary, NHAFC

January 9, 2020